

Setting up a hosted email address/access to MS Office

We can provide your sport association with a hosted email address at your request. These email addresses are usually reserved for the key trustee roles within your association, for example 'sport' chair@rafsportsfederation.uk.

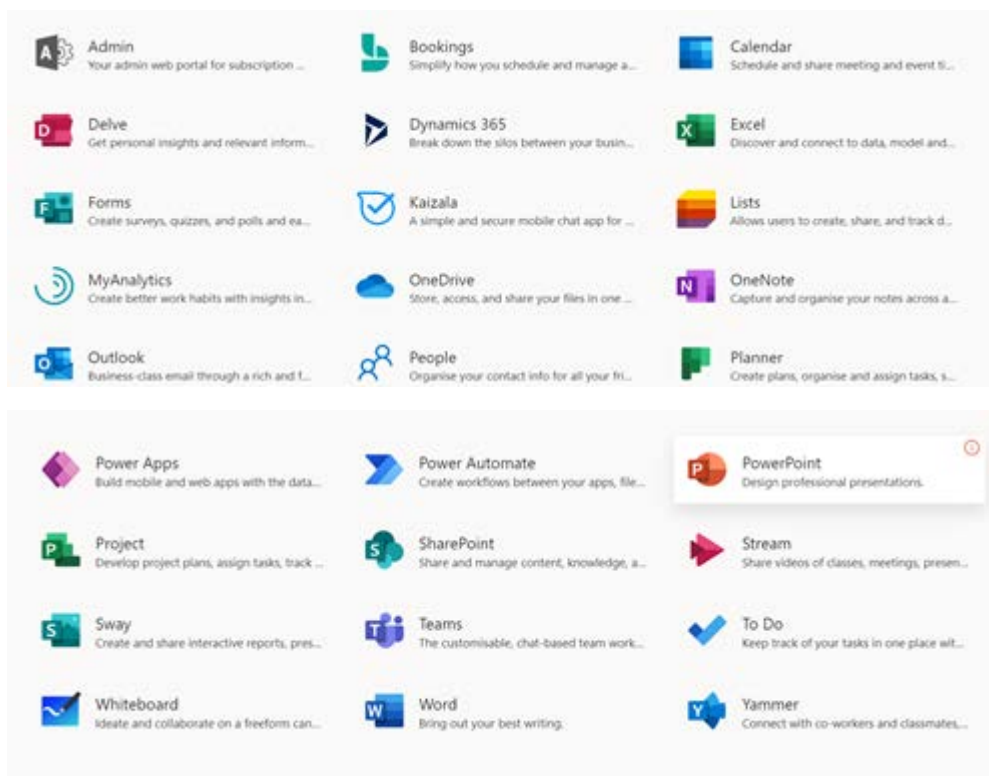
If you would like an email address to be set up for your association please email info@rafsportsfederation.uk confirming your association name, your role within the association and an alternative email address that the activation email can be sent to.

Once this activation is sent to you, it is important that you attempt to set log on details within 24 hours or this will expire.

Once the email address has been set up you must manage the account, only the account user will have access to this. Should you forget your password or the post holder has changed please get in touch and we can issue a re-activation email.

If you require your hosted webpage to be updated to reflect the new email address, please let us know.

By having an email address with us this also enables you access to a web-based MS Office including the following standard version apps:



You can host Teams meetings for your Association using this account, the maximum number of attendees you can have is 250. If you have a meeting requiring a larger number of attendees you can contact us to arrange this on your behalf, this can be utilised for key meetings such as your AGMs. We can also include dial in options for attendees wishing to join by phone.

If you have any questions, please get in touch: info@rafsportsfederation.uk